



WESTERN KANSAS GROUNDWATER MANAGEMENT DISTRICT NO. 1

Regular Meeting of the Board of Directors

Board Meeting August 23rd, 2023

8:00 a.m. CST

The meeting will be made available in person at 906 W. 5th St. Scott City, KS or by posted zoom meeting link

I. Call Meeting to Order		Action
a. Review & Approve Agenda	Pg. 1-1a	Action
b. Review & Approve Minutes of the July 26th Board Meeting	Pg. 2-3	Action
c. Review & Approve Minutes of the July 26th Budget Hearing	Pg. 4	Action
d. Review & Approve July 2023 Financials	Pg. 5-15	Action
II. Correspondence		
a. Staff may report on correspondence received since the previous Board Meeting: -Board Calendar -Discuss Changes to the July 2023/2024 General Fund Budget -Special House Committee on Water -VandWater Update	Pg. 17	
III. Old Business		
a. Revisions to Cost-Share Program	Supplement	
b. General Fund – First National Bank, Scott City		
IV. New Business		
a. Review & Approve – GMD1 Bank Accounts (<i>letter of intent/resolution</i>)	Supplement	Action
b. Cost Share Reconciliation	Pg. 18-19	Action
c. 2023 Management Plan Update – September 20 th 2023	Supplement	Action
d. Audit Proposals		
V. Legislative Update		
VI. K-State Update		
a. Monthly Article		
VII. DWR Report		
a. WCA's Approved	Pg. 20-21	
VIII. KWO Report		
IX. Public Comment		



X. Meeting Adjourn		
		Action

*Mark Callender Pres.
8/23/23*

WESTERN KANSAS GROUNDWATER MANAGEMENT DISTRICT NO. 1

Regular Meeting of the Board of Directors July 26th, 2023 Board Meeting Minutes

BOARD MEMBERS PRESENT FOR ALL OR PART OF THE MEETING

Mark Callender – Lane County, President*

Travis Weaver – Greeley County, Vice President*

Steve Compton – Scott County, Treasurer

Ray Smith – Wallace County, Member*

Brian Bauck – Wichita County, Member*

STAFF MEMBERS PRESENT FOR ALL OR PART OF THE MEETING

Katie Durham – District Manager

Toni Palen – Office Administrator

OTHER PEOPLE PRESENT FOR ALL OR A PORTION OF THE MEETING

*VIRTUAL ATTENDEES

Tom Adrian* Adrian & Pankratz Law Office

Mike Meyer Division of Water Resources

Jonathan Aguilar* Agronomist, KSU

Keadron Pearson KWO

Changes to the July 26, 2023 Agenda were noted: No changes

Changes to the June 22, 2023 Board Meeting Minutes noted: No changes

- I. **CALL MEETING TO ORDER** – President, Mark Callender called the July 26, 2023 Board of Directors meeting of the Western Kansas Groundwater Management District No.1 to order at 8:15 a.m. located at the District Office in Scott City, Kansas.
 - a) **Review & Approve Agenda** – Travis Weaver made a motion to approve the July 26, 2023 Agenda. Ray Smith seconded the motion which passed unanimously.
 - b) **Review & Approve June 22, 2023 Board Meeting Minutes** - The Board reviewed the June 22, 2023 Board Meeting Minutes. Ray Smith made a motion to approve the June 22, 2023 Board Meeting Minutes. Brian Bauck seconded the motion which passed unanimously.
 - c) **Review & Approve June 30, 2023 Finances** – The Board reviewed the financials. Steve Compton made a motion to approve the June 2023 financials. Ray Smith seconded the motion which passed unanimously. Katie Durham explained how the District's funds would potentially be distributed to the 1st National Bank & to Security State Bank of Scott City KS. The Board discussed several options. Katie and Steve Compton will formalize an itemized written draft on each account with where the District funds will be moved from and to which bank with appropriate interest rates on those funds for the next Board Meeting. Tom Adrian mentioned he would like the District to have a policy in place on moving funds and stated he could draw up a policy for GMD1.
- II. **CORRESPONDENCES:**
 - a) **Staff may report on correspondence received since the previous Board Meeting**
 - **Ceremonial Bill Signing** – Katie Durham reported that she attended the Ceremonial Bill signing in Moundridge, KS last week. Governor, Laura Kelly was there to give her support on HB 2279 and 2202.
 - **KGS Data Review** – Katie Durham drew attention to the KGS Data Report done by Brownie Wilson showing that Wichita County has a total savings in irrigation water use of 39.5%.
 - **RFP for Audit** – Katie Durham stated she sent a request for Proposals to Complete Annual Audit to several auditing companies for bids and put it on the GMD1 Web site with a deadline of August 1, 2023.
 - **K State Grant Recommendation** – Katie Durham stated that the master irrigator position was not approved for GMD1 and GMD3.
- III. **OLD BUSINESS:**
 - **Legal Correspondence – Tom Adrian** – Tom Adrian advised the Board that the TAPP H2O contract has been executed.
- IV. **NEW BUSINESS:**
 - a) **Review & Adopt Revised 2023 & 2024 Budget – Adopt Resolution** – Katie Durham explained the Revised 2023 & 2024 Budget along with the Resolution and 2024 assessments. Tom Adrian stated what the requirements are from the Attorney General. After Board discussion, Steve Compton made a motion to approve the revised 2023 & the 2024 Budgets and for

Katie Durham to send the 2024 Assessment tax rolls to each County. Ray Smith seconded the motion which passed unanimously.


- b) **Cost Share Reconciliation** – Ray Smith made a motion to approve the Cost Share Reconciliation report. Brian Bauck seconded the motion which passed unanimously.
- c) **Revised Cost Share Program** – Discussion was held on the revised Cost Share Application. Katie Durham will revise with the Boards suggestions. Travis Weaver made a motion to approve the revised Cost Share Application with changes discussed. Ray Smith seconded the motion which passed unanimously.
- d) **Improvements for carpet** – Katie Durham explained to the Board that the carpet in the office is about 10 years old and started bubbling about a year after it was installed but was not under warranty and with the current humidity this year it has got worse to where we are tripping over it. Katie received quotes from L & M Flooring Company and J & M Paint and Decorative Services. Katie mentioned that she wanted to go with J & M as they had better selections of carpet. Travis Weaver made a motion to approve J & M Paint and Decorative Services to paint and replace carpet. Brian Bauck seconded the motion which passed unanimously. Katie also mentions that there are no quotes yet on the 4-Wheeler that was approved last month.
- e) **Executive Session** – Travis Weaver moved that the Board recess at 10:15 a.m. for 15 minutes for an executive session for the purpose of discussing an employee annual review. The justification for the closed session is to maintain the confidentiality of personal information. The open meeting is to resume in this room at 10:35 a.m. Travis Weaver seconded the motion which passed unanimously. Those present for the executive session included Mark Callender, Travis Weaver, Steve Compton, Ray Smith, Brian Bauck, Katie Durham, Toni Palen, and Tom Adrian. At 10:35 a.m. the executive session was closed. No decisions were made, and no votes were taken during the executive session. The open meeting resumed at 10:35 a.m. Travis Weaver made a motion to approve a 5% raise for Toni Palen to be taken as vacation time or on top of her salary or split between the two options. Ray Smith seconded the motion which passed unanimously.
- f) **Executive Session** - Ray Smith moved that the Board recess at 10:39 a.m. for minutes for an executive session for the purpose of discussing an employee review. The justification for the closed session is to maintain the confidentiality of personal information. The open meeting is to resume in this room at 10:49 a.m. Brian Bauck seconded the motion which passed unanimously. Those present for the executive session included Mark Callender, Travis Weaver, Steve Compton, Ray Smith, Brian Bauck, Katie Durham, and Tom Adrian. At 10:49 a.m. the executive session was closed. No decisions were made, and no votes were taken during the executive session. The open meeting resumed at 10:49 a.m. Steve Compton made a motion to approve a 10% raise for Pat Ryan. Ray smith seconded the motion which passed unanimously.
- V. **Legislative Update** – Katie Durham reported she is going to continue the County Outreach programs and gearing up for the year-end reports to the State by January. Katie informed the Board that U.S. Senators Jerry Moran (Republican-Kansas), Michael Bennet (Democrat-Colorado), and Martin Heinrich (Democrat – New Mexico) introduced a *New USDA Voluntary Groundwater Conservation Easement Act*. This Act is fully supported by GMD3. The Voluntary Groundwater Conservation Act creates a new voluntary groundwater easement program at the United States Department of Agriculture's (USDA) Natural Resource Conservation Service (NRCS) within the Agricultural Conservation Easement Program.
- VI. **K-STATE UPDATE** – Jonathan Aguilar mentions there is a field day coming up on August 24th. Mark Callender complimented Jonathan on the Newsletter he sent out.
- VII. **DWR REPORT** –. Mike Meyer reported there is an ongoing hearing with R9 Ranch in Hays, Kansas for water transfer project held in Wichita, Kansas. Mike explained that anytime a water transfer of more than 2000-acre feet and is over 35 miles there must be a review of such process according to the statutes. Mike stated business is as usual, they still have job openings, and Garden City received 5 inches of rain.
- VIII. **KWO REPORT** – Keadron Pearson reported that the RAC budget committee will meet in August and is open to the public. This will also be on their website. The RAC meeting last Monday was focused on budget recommendations. Keadron also explained the process of how they finalize the Budget and the different agencies that it has to go through before approval. Katie added there was great dialog, priorities and recommendations that were discussed at the RAC meeting last Monday. Keadron announced that Representative Jim Minnix attended the RAC Meeting which she felt was informative to him to see how the budget is being discussed and handled.
- IX. **PUBLIC COMMENT** – NONE
- X. **MEETING AJOURN** – Travis Weaver made a motion to adjourn the Board meeting at 11:27 a.m. Brian Bauck seconded the motion which passed unanimously. The next board meeting is August 23·2023 at 8:00 a.m. at the District's Office.

Respectfully Submitted:

Approved:


Toni Palen – Office Administrator


Mark Callender – President


Date