



WESTERN KANSAS GROUNDWATER MANAGEMENT DISTRICT NO. 1

Regular Meeting of the Board of Directors

Board Meeting July 26th, 2023

8:00 a.m. CST (Following 2024 Budget Hearing)

The meeting will be made available in person at 906 W. 5th St. Scott City, KS or by posted zoom meeting link

I. Call Meeting to Order		Action
a. Review & Approve Agenda	Pg. 1	Action
b. Review & Approve Minutes of the June 22nd Board Meeting	Pg. 2-5	Action
c. Review & Approve June Finances	Pg. 6-15	Action
II. Correspondence		
a. Staff may report on correspondence received since the previous Board Meeting -Ceremonial Bill Signing -KGS Data Review -RFP for Audit -K State Grant Recommendation	Pg. 16-18 Pg. 19 Pg. 20	
III. Old Business		
a. Legal Correspondence – Tom Adrian and Reece Hiebert		
IV. New Business		
a. Review & Adopt Revised 2023 & 2024 Budget – Adopt Resolution Setting Assessments for 2024	Pg. 21	Action
b. Cost Share Reconciliation	Pg. 26-27	Action
c. Revised Cost Share Program	Pg. 22-24	Action
d. Executive Session – Employee Review		Action
V. Legislative Update		
VI. K-State Update		
a. Monthly Article	Pg. 25	
VII. DWR Report		
VIII. KWO Report		
IX. Public Comment		
X. Meeting Adjourn		Action


Mark Gribble
8/9/2023

WESTERN KANSAS GROUNDWATER MANAGEMENT DISTRICT NO. 1

Regular Meeting of the Board of Directors June 22, 2023 Board Meeting Minutes

BOARD MEMBERS PRESENT FOR ALL OR PART OF THE MEETING

Mark Callender – Lane County, President
Travis Weaver – Greeley County, Vice President
Steve Compton – Scott County, Treasurer
Ray Smith – Wallace County, Member
Brian Bauck – Wichita County, Member*

STAFF MEMBERS PRESENT FOR ALL OR PART OF THE MEETING

Katie Durham – District Manager
Toni Palen – Office Administrator

OTHER PEOPLE PRESENT FOR ALL OR A PORTION OF THE MEETING

*VIRTUAL ATTENDEES

Tom Adrian*	Adrian & Pankratz Law Office
Mike Meyer	Division of Water Resources
Jonathan Aguilar	Agronomist, KSU
Keadron Pearson	KWO
Mark Eitel	

Changes to the June 22, 2023 Agenda were noted: Katie Durham added an additional executive session to the June 22, 2023 Agenda.

Changes to the May 17, 2023 Board Meeting Minutes noted: Mike Meyer requested to add on IV. e, that Travis Weaver's motion was to approve the waiver spacing **distance** on water right 18123.

- I. **CALL MEETING TO ORDER** – President, Mark Callender called the June 22, 2023 Board of Directors meeting of the Western Kansas Groundwater Management District No.1 to order at 8:01 a.m. located at the District Office in Scott City, Kansas.
 - a) **Review & Approve Agenda** – Travis Weaver made a motion to approve the June 22, 2023 Agenda with changes noted above. Ray Smith seconded the motion which passed unanimously.
 - b) **Review & Approve May 17, 2023 Board Meeting Minutes** - The Board reviewed the May 17, 2023 Board Meeting Minutes. Travis Weaver made a motion to approve the May 17, 2023 Board Meeting Minutes with changes noted above. Steve Compton seconded the motion which passed unanimously.
 - c) **Review & Approve May 2023 Finances** –
 - Katie Durham drew the Board's attention to a handout showing a more detailed reporting on the monthly Profit & Loss Budget vs Actual for the Board Meetings that Toni Palen created to replace the yellow, green, and blue sheets that are currently being used in the monthly financial packet. The Board reviewed, discussed, and had no objections.
 - Katie asked for consideration from the Board in buying a 4-wheeler for District's Field Technician, Pat Ryan since he is doing more field work and would save time from walking to the meters that are further away. The Board agreed and asked Katie to check into


Mark Callender
8/19/23

liability coverage and prices on 4-wheelers and report back to the Board at the next meeting.

- Katie mentioned the carpet in the office is bubbling in several places. The Board agreed to have Katie acquire estimates and report back to the Board on the cost of replacing the carpet.
- Katie Durham and Steve Compton explained closing out the General Fund Account in Dighton with 1st National Bank and opening a new account at 1st National Bank of Scott City. The Board discussed and agreed. The CD and Money Market accounts that are currently at 1st National Bank of Scott City but would eventually be moved to Security State Bank for better interest rates. Katie will work on a proposal with Steve Compton and Mark Callender. Ray Smith made a motion to move the General fund checking account from Dighton, KS 1st National Bank to Scott City, KS 1st National Bank. Travis Weaver seconded the motion which passed unanimously. The Board reviewed the May 2023 financials. Steve Compton made a motion to approve the May 2023 financials. Ray seconded the motion which passed unanimously.

II. CORRESPONDENCES:

a) Staff may report on correspondence received since the previous Board Meeting –

- **Legislative Update** – Katie Durham announced that Jim Minnix was planning on attending the Board meeting but was unable to make it. Katie reported that the Committee on Water will be meeting later this year. Katie states she is assuming that the voting criteria on how the elections are held will possibly be voiced again next year at the Legislative Sessions.
- **KGS Field Conference** – Katie Durham reported that she served on a panel at the KGS Field Conference in Dodge City, KS on June 7th, and that it was a good opportunity to see some unique sites and had good conversations with others at the conference about future efforts.
- **DOC/RCPG Grant Opportunities** – Katie Durham reported that the DOC (Department of Conservation) wants to work with GMD's to hire an Irrigation Technician that would do system reviews and give advice on technologies and cost share opportunities. There would be two positions available that would be funded mostly by DOC but would work in conjunction with the GMD's.
- **CCA Proposal Master Irrigator Program** – Katie Durham reported the CCA grant proposal plans to develop a master irrigator program with all 5 districts working together. This position would require courses to attend but is still in the beginning stages of being developed.
- **Outreach Summary & Funding Recommendations** – Katie Durham refers the Board to the Memorandum in the Board packet stating over the last year that GMD1 has had a total of ten outreach meetings within the five counties in our District. Katie explains these discussions and forums have served as a great platform for feedback on what resources & tools are specifically needed in each county for funding recommendations.

III. OLD BUSINESS:

- **Legal Correspondence – Tom Adrian & Reece Hiebert** – Tom Adrian advised the Board on the contract between TAPP H2O and the District with updated specifications. The Board agreed to the terms of the contract. Steve Compton made a motion to stop payment on the \$25,000.00 check that was issued in October of 2022 and reissue a new


Mark Callender
8/19/23 3

check to pay out the contract for \$35,000.00. Travis Weaver seconded the motion which passed unanimously.

- **Executive Session** - Ray Smith moved that the Board recess at 9:00 a.m. for 10 minutes for an executive session for the purpose of consultation with the Board's attorney regarding the District's contractual obligations. The justification for the closed session is to avoid compromising the Board's position and to maintain the attorney client privilege. The open meeting is to resume in this room at 9:10 a.m. Travis Weaver seconded the motion which passed unanimously. Those present for the executive session included Mark Callender, Travis Weaver, Steve Compton, Ray Smith, Brian Bauck, Katie Durham, Toni Palen, and Tom Adrian. At 9:10 a.m. the executive session was closed. No decisions were made, and no votes were taken during the executive session. The open meeting resumed at 9:10 a.m.
- **Executive Session** - Ray Smith moved that the Board recess at 9:25 a.m. for 5 minutes for an executive session for the purpose of discussing an individual's confidential data. The justification for the closed session is to maintain the confidentiality of personal data. The open meeting is to resume in this room at 9:30 a.m. Travis Weaver seconded the motion which passed unanimously. Those present for the executive session included Mark Callender, Travis Weaver, Steve Compton, Ray Smith, Brian Bauck, Katie Durham, Toni Palen, and Tom Adrian. At 9:30 a.m. the executive session was closed. No decisions were made, and no votes were taken during the executive session. The open meeting resumed at 9:30 a.m.

IV. **NEW BUSINESS:**

- a) **Cost Share Reconciliation** - The Board reviewed the Cost Share Reconciliation Report on recent allocations. Steve Compton made a motion to approve the Cost Share Reconciliation report. Ray Smith seconded the motion which passed unanimously.
- b) **Revised Cost Share Program** - Katie directed the Board's attention to a revised draft copy of an updated Cost Share Application she has prepared asking the Board for recommendations or concerns. Mark Callender confirmed that the revised Cost Share Application would be retroactive as of January 1, 2023. The Board will vote on the revised Cost Share Application at the next Board meeting.
- c) **FCL Appeals**
 - Mark Eitel is appealing group numbers 6, 111, 236, 946, 992 and 1011 based on previous conservation measures. The Board had a discussion with Mr. Eitel regarding his sub-surface drip irrigation systems. Steve Compton made a motion to approve his appeals on the full drip systems for historical use for 2011-2020 and to use the base appeal approach after 2011 with Katie Durham verifying and approving those years. Travis Weaver seconded the motion which passed unanimously.
 - David and Alicia Allen - water right numbers 25370 and 10116 are being appealed with the request that NIR values be used due to new ownership. Steve Compton made a motion to approve this appeal. Travis Weaver seconded the motion which passed unanimously.

V. **LEGISLATIVE UPDATE** - Noted above.

- VI. **K-STATE UPDATE** - Jonathan Aguilar reported he and Katie Durham have had discussions on the TAPS program. Jonathan gave a brief description of the TAPS program to the Board asking for comments and feedback.


Mark Callender
8/19/23

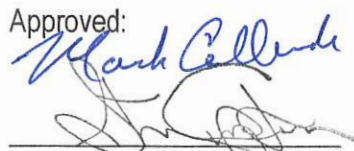
- VII. **DWR REPORT** – Mike Meyer reported that they are still going through their long list of water violations. Mike stated he and Katie were able to get 2 WCA's signed up in Wallace County. Katie Durham requested the Board approve a 5-year term permit for fire protection on one of Jim Minnix's wells stating it would only be used in case of a fire. Mike Meyer is in favor of this term permit. Travis Weaver made a motion to approve the term permit for Jim Minnix. Steve Compton seconded the motion which passed unanimously.
- VIII. **KWO REPORT** – Keadron Pearson reported that the Water Authority Meeting met in Dodge City, KS on June 7, 2023, had good attendance with great presentations from other local offices on water measurements to WCA's and more. Keadron gave a brief update on the RAC budget and that it will be ready by the beginning of August with two budget hearings to be listed on their website.
- IX. **PUBLIC COMMENT** – NONE
- X. **MEETING AJOURN** – Ray Smith made a motion to adjourn the Board meeting at 12:36 p.m. Travis Weaver seconded the motion which passed unanimously.

Respectfully Submitted:



Toni Palen – Office Administrator

Approved:

 8/9/23

Mark Callender – President

_____ Date