



Four County LEMA Allocation Appeals Process

Open February 6th through end of 5-year LEMA (2023-2027)

The Four County LEMA recently held it's second public hearing on Thursday 2nd 2023 in Colby Kansas. Currently the District is awaiting the final LEMA Order which will be retroactive to January 2023. **An appeal can be filed at any time, but the District is not legally allowed to process an appeal until the final LEMA Order is received (likely early to mid-March).** However, the District encourages filing an appeal if you are ready to do so as they will be processed in the order they are received. Please follow the steps highlighted below, in order to file an appeal for the Four County LEMA.

1. Download and review the Four County LEMA Appeals Memo (*available on the District Website*) and identify the specific method that you feel is applicable to your circumstances.
2. Collect materials that support the method you plan to appeal by.
 - a. *For example:*
 - i. If you plan to appeal due to new ownership/operation please provide information or materials of documentation showing that ownership/operation change.
 - ii. If you plan to appeal due to voluntary conservation, please provide information or data that supports that previous conservation and the years you plan to appeal.
3. Please include a written statement or coversheet describing the appeals method you are choosing to use and how your operation is applicable for this appeal.
4. Please place all materials in a three-ring notebook.
5. Call the District office and make an appointment to meet with District staff, to discuss your appeal. Walk in's will be required to please make an appointment.
6. During this appointment staff will review the appeal to identify if additional information is needed. At this time, a new potential allocation may be calculated using a predeveloped spreadsheet.
7. Once staff has determined that the appeal is complete and appropriate in meeting the pre-determined Appeals Methods, a recommendation will be made to the Board for their review and possible approval of a new 5-year allocation.
8. It is welcomed that an individual be present during the Board Meeting in which their appeal is being discussed, to answer any questions that may arise.

For questions or concerns, please contact the District Office at:

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